



2.5 Evaluation Process and Reforms

2.5.1: Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

The Millennium Arts, Commerce and Science College, Nagpur follows all the examination instructions and rules of RTM Nagpur University, Nagpur. The institute has appointed College Examination Officer (CEO), for the smooth conduction of various examinations. The odd semester examination (Semester – I, II and V) are conducted in college level and even semester examination (Semester – II, IV and VI) are conducted by RTM Nagpur University, Nagpur. College also conduct the sessional examination for all students. At the end of the examinations, examinees are informed about the tentative date of declaration of results. For transparency in internal evaluation this is ensured by displaying marks of the students on the college notice board. After the evaluation of sessional examinations, answer sheets are provided to the students for their overall observation. If the student is not satisfied, they have an opportunity to write complaint letter to CEO. The CEO forward that application to respective teachers. Grievances associated with the internal examination are taken up immediately and resolved by the concern teacher.

Grievances Mechanism for External University Examination:

The college conducts semester university examination in the college as per RTM Nagpur University, Nagpur examination schedule. The question papers and answer sheets are provided by RTM Nagpur University, Nagpur. The question papers are set and moderated by RTM Nagpur University, Nagpur. If the student's grievance is related with the question papers, it is informed to the university authorities i.e. Board of Examination. The Board of Studies and the Board of Examination resolves the grievances of the students.

The common grievance of the students regarding Question Papers are:

- 1) Question out of syllabus questions
- 2) Misprint in question papers
- 3) Allocation of marks to questions

RTM Nagpur University is declare results within 45 days. After the declaration of result, the students get the marks sheet from the affiliated university.

The common grievances of the students regarding result are:

- 1) Answer sheets' undervaluation

- 2) Change of name or misspelled
- 3) Absent remark
- 4) Withheld result for unknown reason

As per the above mentioned grievances, if the grievance is related with the undervaluation of answer sheet, the students approach to the administrative office. The administrative officer applies to the university within 15 days from the date of declaration of the result for the photocopy of the answer sheet or revaluation of answer sheet. The students grievances related to external examination are solved in time bound period.



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